

## **BOARD OF TRUSTEES MEETING MINUTES**

October 21, 2013  
\*\* District Office\*\*  
5:00 p.m.

### **I. CALL TO ORDER**

The October 21, 2013, Board of Trustees meeting was called to order by Chair Jan Wilking. Other Board members in attendance were Richard Pick and Robert Richer. Mary Ann Pack and Mayor Williams were excused. SBWRD staff in attendance were Mike Luers, Roger Robinson, Michael Boyle, Bryan Atwood, Dave Actor, Brian Passey, Marlo Davis and Kim Dudley. Also in attendance were Craig Ashcroft, Carollo Engineers and Jeremy Cook, Parsons, Kinghorn and Harris.

### **II. CONSENT AGENDA**

- A. Approval of Board Meeting Minutes for September 16, 2013
- B. Escrow Fund Reduction Approval – Village at Kimball Junction  
Lot 1 – Retain 8 percent
- C. Final Project Approval – Village at Kimball Junction Lot 1

Mr. Pick made the motion to approve the Consent Agenda, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

### **III. PUBLIC INPUT – There was no public input.**

### **IV. APPROVAL OF EXPENDITURES – Bills in the Amount of \$640,391.56**

Mr. Richer made the motion to approve the Expenditures, Mr. Pick seconded and the motion carried with Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

### **V. SUBDIVISION PROJECTS**

Estimated LEA REs Year to Date: # Above Splitter 77; # ECWRF 72.04; # SCWRF 0; Total 149.04  
Proposed this Meeting: # Above Splitter 0; # ECWRF 0; # SCWRF 0; Total 0

### **VI. DISTRICT MANAGER**

A. Discussion Items – 2014 Tentative Budget – Mr. Luers gave the Board a presentation on the 2014 Tentative Budget. He reviewed the projected demand for wastewater service for the District, new construction projects and the overall 2014 Tentative Budget. Mr. Luers asked the Board to review the 2014 Tentative Budget in detail and to contact him to discuss any question or concerns.

Mr. Passey stated in accordance with Utah law, the District needs to adopt a Tentative Budget at its regularly scheduled meeting on November 18, 2013. Including any final changes, the Board will adopt its final budget for 2014, after the Public Hearing, at its regularly scheduled meeting on December 16, 2013.

#### **B. Action Items**

1. Consider Approval of ECWRF Server Relocation Project Pay Request #4 – Mr. Boyle discussed with the Board the final payment for the ECWRF Server Relocation Project. He said Skyline Electric Company has submitted Pay Request #4 for \$32,796.09 (\$28,211.98 plus \$4,584.10 return of retainage). The project is complete. Total project cost was \$119,894.00.

Staff recommends approval of Pay Request #4 in the amount of \$32,796.08.

Mr. Richer made the motion to approve the ECWRF Server Relocation Project Pay Request #4, Mr. Pick seconded and the motion carried with Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

2. Consider Adoption of Pretreatment Resolution #120 – Mr. Boyle told the Board that staff recommends adoption of Resolution #120: Revisions to SBWRD Pretreatment Program's Rules and Regulations. These revisions were approved by the Utah Division of Water Quality and publicly noticed for 30 days from August 17 through September 16, 2013. DWQ did not receive any public comment.

Mr. Boyle also wanted to thank Mr. Davis for his commitment in getting this resolution processed and said he deserved a round of applause. The Board and staff applauded Mr. Davis for his accomplishment.

Mr. Pick made the motion to adopt Pretreatment Resolution #120, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.

- C. Information Item
  - 1. Financial Statement
  - 2. Impact Fee Report

**VII. FUTURE AGENDA ITEMS**

- A. Projects
- B. Operations
- C. Finance
- D. Governmental Matters

**VIII. ADJOURN**

Mr. Pick made the motion to Adjourn, Mr. Richer seconded and the motion carried with Mr. Pick, Mr. Richer and Mr. Wilking voting in the affirmative.



Mary Ann Pack, Vice Chairman



Brian Passey, Finance Manager/Clerk